
INSTRUÇÕES PARA USO DA SALA DE VIDEOCONFERÊNCIA DO PPGEC

Instruções:

1. Solicitar a chave da sala na secretaria do PPGEC.
2. Retirar os controles da TV e da videoconferência da 1ª gaveta do armário que fica na sala;
3. Retirar a cobertura de proteção da câmera, de acordo com a Figura 1;



Figura 1. Cobertura de proteção.

4. Ligar a TV;
5. Ligar o aparelho de videoconferência (no botão que fica no aparelho), conforme a Figura 2;



Figura 2. Ligando o aparelho.

6. Posicione o microfone sobre a mesa de reunião;
7. Aguarde até que a tela inicial de videoconferência seja apresentada na TV onde aparecerá na parte superior da tela o número de IP: 150.162.74.2, segundo a Figura 3;



Figura 3. Tela inicial da Videoconferência sendo apresentada.

- Opcional – Realizando teste de conexão externo:
 - Selecione na tela a opção *Conectar* → *Lista telefônica*;
 - Dentro do menu *Lista telefônica*, selecione o endereço *IP*teste*. Neste endereço clique em *Enter* e selecione *Conectar*;
 - Aguarde a resposta de áudio e vídeo (GALP energia irá aparecer na tela junto com áudio em inglês);
 - Clique em *Disconnect* → *OK*.
- 8. Para ajustar a câmera clique em *Layout*. Use o *menu de setas* e *zoom* no controle para enquadrar a imagem que será transmitida, como mostra a Figura 4;



Figura 4. Detalhes do controle: zoom in (T), out (W) e as setas.

9. Clique em *Return* para voltar à tela principal;
10. Clique em *conectar (Connect)*;
11. Selecione *Digitar número de endereço* (para entrar com um IP novo) ou *Lista telefônica* (se o número de IP que será chamado já estiver gravado);
12. Ajuste a taxa de bits de comunicação para *384 Kbps*;
13. Selecione *Conectar*. A chamada será realizada;
14. Para encerrar a chamada clique em *Disconnect*;
15. Para desligar a videoconferência use o botão  (on/off) na parte de cima do controle, e selecione *Desligar*;
16. Desligue a TV;
17. Recoloque a proteção (plástico) sobre a câmera.
18. Guarde novamente os controles na gaveta.

Obs.: ao sair da sala deixe ligado o ar-condicionado (em 23°C) e o desumidificador.

19. Devolva a chave da sala na secretaria.

Quick Connection Guide Using Direct Dial

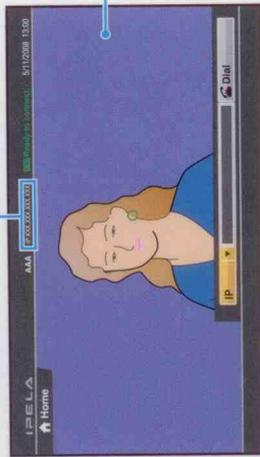
For details on operations, refer to the Operating Instructions (stored in the supplied CD-ROM).

To begin with

Turn on your HD Visual Communication System and TV monitor, and check the following to ensure that connection is possible.

② Is the IP address of the local system* or the ISDN line number displayed?

① Is the picture of your camera (local picture) on the monitor screen?



Note: Connection to a remote party is not possible if neither the IP address* nor ISDN line number is not displayed.

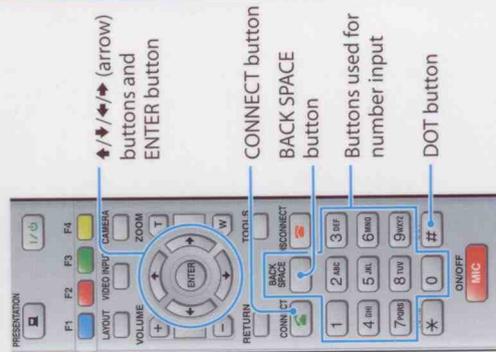
* You can hide the IP address of the local system using the setup menu.

Main indicators that appear during communication

	Controlling a remote camera
	Local microphone is turned off.
	Presentation (transmission) is being executed.
	Presentation (reception) is being executed.
	Local party has a drawing right of annotation.

After checking...

Let's connect



1 Select the Line I/F and press ENTER.*



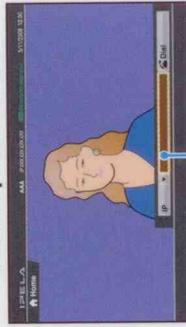
Line I/F



Select the Line I/F to use.

* The Line I/F cannot be selected depending on the system setup.

2 Select the number text box and press ENTER.



Number text box



Enter the IP address or ISDN line number of a remote party.

3 Select "Dial" and press ENTER.



Dial



Or, press

The system establishes communication.



Remote Commander Guide: Operations available during communication

For details on operations, refer to the Operating Instructions (stored in the supplied CD-ROM).

Selecting the input picture

Press the VIDEO INPUT button to display the Video Input menu.
Select the video input using $\leftarrow/\rightarrow/\uparrow/\downarrow$ and ENTER buttons.



CAMERA: Video input from the camera connected to CAMERA connector
S VIDEO: Video input from the camera or equipment connected to S VIDEO IN connector
RGB: Video input from the equipment connected to RGB IN connector
YPbPr: Video input from the equipment connected to VIDEO IN YPbPr jacks

Switching the picture on the TV monitor

Press the LAYOUT button to display the Layout menu.
Select the screen display pattern of the local and remote pictures using $\leftarrow/\rightarrow/\uparrow/\downarrow$ and ENTER buttons.



Operating the menu

Select the setting item in the menu displayed on the screen, and confirm the selection.



Transmitting a picture for presentation

You can transmit a picture from the computer connected to the RGB IN connector to a remote party.



Switching the local camera and remote camera to be controlled

Press the CAMERA button to display the Camera menu.



Select the menu item using $\leftarrow/\rightarrow/\uparrow/\downarrow$ and ENTER buttons, and the selected adjustment menu is displayed.

Adjustments: for angle and zoom adjustments
Brightness: for brightness adjustment
Preset: for presetting and recalling the camera angle and zoom

Details: for focus adjustment, white balance adjustment and backlight compensation, digital zoom, Bright Face and noise reduction filter functions

Adjusting the sound volume of the remote party

To increase the volume
 To decrease the volume



Adjusting the camera angle and zoom

To move the camera angle



Ending the communication and disconnecting



Switching on/off the local microphone

Press the TOOLS button to display the Tools menu.

Select the menu item using $\leftarrow/\rightarrow/\uparrow/\downarrow$ and ENTER buttons, and you can use the selected function such as "Annotation."



Recalling the Preset Camera Angle

Select "Preset" in the Camera menu to display the Preset Setting List.
Press button 1 to 6 to move the camera to the preset position.